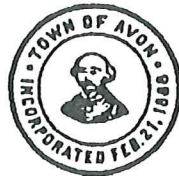


BOARD OF SELECTMEN
Francis A. Hegarty, Chairman
Robert F. Brady, Jr., Clerk
Steven P. Rose, Associate

Francis T. Crimmins, Jr.
TOWN ADMINISTRATOR

Town of Avon Massachusetts



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BOARD OF SELECTMEN MEETING MONDAY, JUNE 13, 2016 7:30 P.M.

Members present:

Francis A. Hegarty, Chairman
Robert F. Brady, Jr. Clerk
Steven P. Rose, Associate

Others present:

Francis T. Crimmins, Jr., Town Administrator
Shanna M. Faro, Executive Assistant to the Town Administrator
Joseph S. Lalli, Town Counsel
Eric Beckerman, Chair, Finance Committee
Francis P. Staffier, Town Moderator
Patricia C. Bessette, Town Clerk
Shannon MacKenzie, Town Accountant
Debra Morin, Treasurer/Collector
Paul Sullivan, Assistant Assessor
William Fitzgerald, DPW Director
Gene Mazzella, COA Director
Leonetta Scappini, Scappini & Pina, P.C.
Emily Pina, Scappini & Pina, P.C.

Board of Assessors:

Warren B. Lane, Chairman
Cynthia A. Bernasconi, Clerk
Kristin J. Kopke, Member

Park & Recreation:

Carl Fischer, Vice Chair
Michael Lawler, Member
Stephen McCarthy, Member

Chairman Hegarty called the meeting to order at 7:30 p.m. with all members present.

Town Moderator Francis P. Staffier led the meeting in the Pledge of Allegiance.

Chairman Hegarty called for a moment of silence for the victims of the Pulse nightclub shooting on Sunday, June 12, 2016 in Orlando, Florida.

Meeting Minutes

Mr. Brady made a motion to accept the minutes of Thursday, May 19, 2016 (Regular Session) as read.
Mr. Rose seconded the motion. The motion carried.

TOWN OF AVON
2016 JUL 19 AM 9:31
TOWN CLERK

7:35 p.m. – Emergency Motion to Consider Options to Address Error in Tax Recapitulation for Fiscal Year 2016

Chairman Hegarty stated to members of the viewing audience that it was brought to the Board's attention last week that during the course of the preliminary audit by the auditors, Scappini & Pina, P.C., it was determined that the total approved motions from the May 5, 2015 Annual Town Meeting were not included on the Tax Rate Recapitulation that was prepared and certified by the Massachusetts Department of Revenue. The total of the articles omitted was \$641, 915, all of which were to be raised and appropriated. As a result, \$641, 915 of the omission taxes were not levied to cover these appropriations, leaving them without a funding source.

Auditor Leonetta Scappini approached the Board to discuss the results of her telephone call to the Town of Avon's Department of Revenue representative Martin DiMunah to receive guidance on the options available to the Town to address the error. Mr. DiMunah referred the call to his supervisor Tony Rassias. Ms. Scappini summarized the two options given to her by Mr. Rassias for fixing the error. Ms. Scappini explained that the first option was to hold a special town meeting before year-end on July 1, 2016 to vote on alternative funding sources for these unfunded appropriations. Ms. Scappini stated that the second option was to put a spending freeze on the \$641, 915 of articles and close out the year with over-expenditures in each of these articles that already had incurred expenses. This over-expenditure would be used to reduce the free cash certified as of July 1, 2016 by the Department of Revenue. Ms. Scappini cautioned that this course of action would warrant the Department of Revenue to impose additional requirements of the Town in order for the tax rate to be certified in the coming years. Ms. Scappini also cautioned that this option could also require the Town to have their audit completed earlier than usual to ensure the records are in order prior to certification of the tax rate. Mr. Brady made a motion to open a warrant for a Special Town Meeting on June 28, 2016 at 7:00 p.m. at the Avon Middle-High School. Mr. Rose seconded the motion. The motion carried.

Chairman Hegarty read the one article that will be on the Warrant.

ARTICLE 1: To see if the Town will vote to appropriate and transfer the sum of Four Hundred and Seventy One Thousand Dollars (\$471,000) from Overlay Surplus and One Hundred and Seventy Thousand Nine Hundred and Fifteen Dollars (\$170,915) from Medical Insurance (Line Item 914 of the 2016 ATM Budget) to fund the following articles passed at the Annual Town Meeting of 2015:

Article 5 Sick Leave Revolving	\$25,000
Article 6 Prior Year Bill	\$ 95
Article 7 Town Hall Improvement	\$78,122
Article 9 Telecommunication System -Police & Fire	\$25,000
Article 10 Electronic Voting Equipment	\$10,198
Article 14 State Mandated Recertification-Assessors	\$75,000
Article 24 Health Department Vehicle	\$29,000
Article 27 Cross Connection Program	\$12,500
Article 28 Drainage Projects	\$15,000
Article 29 Town's Water Supply	\$125,000
Article 30 DPW Equipment, Vehicles, Etc.	\$225,000
Article 31 DPW Security System Upgrades	\$ 7,500
Article 32 Compost Site	\$6,000
Article 33 GIS System	<u>\$8,500</u>
Total	\$641,915

For the purpose of funding these articles: or take any other action relative thereto.

Board of Selectmen

Mr. Brady made a motion to approve the one article on the Warrant. Mr. Rose seconded the motion. All were in favor.

Mr. Brady made a motion to close the Warrant. Mr. Rose seconded the motion. The vote was unanimous.

UNFINISHED BUSINESS

Seasonal Help for the Department of Public Works

Mr. Crimmins stated to the Board that DPW Director William Fitzgerald was having trouble acquiring seasonal help at the \$9.94 rate advertised for the position. Mr. Crimmins informed the Board that he inquired as to pay rates for seasonal help in the neighboring towns of Stoughton, Canton and Randolph. Mr. Crimmins discovered that while Avon was within the pay rate range, other towns offer a slightly higher pay scale. Based on the review of other towns, Mr. Fitzgerald has recommended the rate of \$12.14 for seasonal workers in their first year with the Town of Avon, \$13.39 for second year workers and capping off at \$14.64 for third year and above workers. Mr. Brady made a motion to approve the rates recommended by Mr. Fitzgerald. Mr. Rose seconded the motion with discussion. Mr. Rose suggested an amendment to the motion by increasing the pay rates for each year by \$1.00. Mr. Rose made a motion to approve the pay rates of seasonal DPW workers to \$13.14 for the first year, \$14.39 for the second year and \$15.64 for the third year. Mr. Brady seconded the motion. All were in favor.

NEW BUSINESS

Request from Board of Health to Consult with Town Counsel

Mr. Brady made a motion to approve the request of Health Agent Tara Tradd to consult with Town Counsel Joseph Lalli in order to finalize the Contract Amendment #4 with Covanta SEMASS for the Town's Solid Waste Disposal Services. Mr. Rose seconded the motion. The vote was unanimous.

Resignation Letter of Jason Miller from the Council on Aging

Chairman Hegarty read Jason Miller's resignation letter from the Council on Aging Board due to life changes. Mr. Brady made a motion to accept Mr. Miller's resignation letter with regret. Mr. Rose seconded the motion. The motion carried. The Board will send Mr. Miller a letter thanking him for his years of service.

Park & Recreation Summer Youth Program Appointments

Mr. Rose made a motion to appoint Jennifer Goode to the position of Summer Youth Program Director for Park & Recreation at a Grade 12, Step 1 rate of \$15.39 per hour. Ms. Goode's appointment will be effective from June 13, 2016 through August 30, 2016. Mr. Brady seconded the motion. The motion carried.

Mr. Rose made a motion to appoint Cameron Kenney to the position of Summer Youth Program Assistant Director for Park & Recreation at a Grade 10, Step 2 rate of \$13.27 per hour. Mr. Kenney's appointment will be effective from June 13, 2016 through August 30, 2016. Mr. Brady seconded the motion. All were in favor.

Mr. Rose made a motion to appoint Bhamini Shah to the position of Summer Youth Program Counselor for Park & Recreation at a Grade 8, Step 2 rate of \$10.71 per hour. Ms. Shah's appointment will be effective from June 13, 2016 through August 30, 2016. Mr. Brady seconded the motion. The vote was unanimous.

Mr. Fischer thanked the Board for appointing these three individuals. He informed the Board that the Park & Recreation Commission will have their recommendations for the remaining counselors to be appointed for the Summer Youth Program by the end of the week. Mr. Fischer asked for the Board's indulgence for a meeting prior to July 7, 2016 to finalize the appointments to the Summer Youth Program. Chairman Hegarty informed Mr. Fischer that the Board could meet prior to the Special Town Meeting on Tuesday, June 28, 2016.

Debt Exclusion Report for Fiscal Year 2017

Mr. Brady made a motion to approve Treasurer/Collector Deb Morin's Debt Exclusion Report for Fiscal Year 2017 to the Board of Assessors to be accepted by the Board of Selectmen per requirement of the Department of Revenue. This law allows the Board of Selectmen to vote to exempt water debt without a Proposition 2 ½ election. Mr. Rose seconded the motion. The motion carried.

Subordination of Mortgage for Sylvana Baracchini of 22 Granite Avenue

Mr. Brady made a motion to approve the subordination of mortgage for Sylvana Baracchini of 22 Granite Avenue for purposes of a septic loan. Mr. Rose seconded the motion. All were in favor.

Temporary Sign Permit

Mr. Brady made a motion to approve the temporary sign permit for Bulbs & Lamps on 75 Stockwell Drive to display a 72' x 381' banner advertising a new business from June 15, 2016 through July 15, 2016. Mr. Rose seconded the motion. The vote was unanimous.

Annual Reappointments for 2016/2017

Chairman Hegarty read the list of names, Boards and Commissions and expiration terms of each individual requesting annual reappointment for 2016/2017.

BOARD /COMMISSION	NAME	NEW TERM TO EXPIRE
BOARD OF APPEALS	Peter Crone	6/30/2019
BOARD OF APPEALS	Kevin Foster	6/30/2019
CULTURAL COUNCIL	Karen Johnson	6/30/2021
CULTURAL COUNCIL	Deborah Greene	6/30/2021
CULTURAL COUNCIL	Karen Column	6/30/2021
BUILDING INSPECTOR ALT.	Charles Comeau	6/30/2017
BY LAW COMMITTEE	Kevin Mooney	6/30/2019
CABLE ADVISORY COMMITTEE	Warren B. Lane	6/30/2017
CABLE ADVISORY COMMITTEE	Gerald Picardi	6/30/2017
CABLE ADVISORY COMMITTEE	Sharon Kelly	6/30/2017
CONSERVATION COMMISSION	Kevin Mooney	6/30/2019

CONSERVATION COMMISSION	Edward Mekjian	6/30/2019
PLUMBING INSPECTOR	Alexander Campbell	6/30/2017
PLUMBING INSPECTOR ALT.	Brian Campbell	6/30/2017
PLUMBING INSPECTOR ALT.	Scott Angelos	6/30/2017
GAS INSPECTOR	Alexander Campbell	6/30/2017
GAS INSPECTOR ALT.	Brian Campbell	6/30/2017
GAS INSPECTOR ALT.	Scott Angelos	6/30/2017
INDUSTRIAL DEVELOPMENT FINANCE AUTHORITY	Gerald Picardi	6/30/2019
OFFICIAL WEIGHERS	Kevin Edwards	6/30/2017
OFFICIAL WEIGHERS	Terry Edwards	6/30/2017
OFFICIAL WEIGHERS	Kyle Foley	6/30/2017
OFFICIAL WEIGHERS	Ronald Wilson	6/30/2017
OFFICIAL WEIGHERS	Stephen Edwards	6/30/2017
OFFICIAL WEIGHERS	Edward Doherty	6/30/2017
OFFICIAL WEIGHERS	Albert Weigel	6/30/2017
OLD COLONY PLANNING COUNCIL	Frank Staffier	6/30/2019
OLD COLONY ELDERLY SERVICES	Gene Mazzella	6/30/2018
OLD COLONY AREA AGENCY ON AGING	Gene Mazzella	6/30/2018
KEEPER OF THE CLOCK	Paul C. Barker	6/30/2017
TOWN COUNSEL	Joseph Lalli	6/30/2017
WIRE INSPECTOR	Dennis T. Collum	6/30/2017
WIRE INSPECTOR ALT.	Dennis M. Collum	6/30/2017
WIRE INSPECTOR ALT.	Brian Collum	6/30/2017

Mr. Rose made a motion to appoint the list of individuals as read. Mr. Brady seconded the motion. The motion carried.

Chairman Hegarty also read Chief Martineau's request to appoint the following individuals as Special Police Officers with terms to expire June 30, 2017:

Robert F. Brady, Jr.	Laurice Hedges
Sheri Carney	Joseph Lalli
Charles Comeau	Steven Rose
Linda Farley	Alex Sinclair
Francis Hegarty	Tara Tradd
Michael Theil	Francis T. Crimmins, Jr.
Warren Phillips	

Chief Martineau also requested the following Brockton Police Officers assigned to patrol D.W. Fields Park as Avon Special Police Officers with terms to expire on June 30, 2017:

Officer Antonio Randolph	Officer Mark Reardon
Officer David Santos	

Mr. Brady made a motion to appoint the list of Special Police Officers as read. Mr. Rose seconded the motion. All were in favor.

Request for One-Day Special Alcohol Permits from Avon Fish & Game Association

Mr. Rose made a motion to accept the request for a one-day special alcohol permit from Avon Fish & Game Association for June 22, 2016 (Valid June 21, 2016 through June 24, 2016). Mr. Brady seconded the motion. The vote was unanimous.

Mr. Brady made a motion to accept the requests for one day special alcohol permits from Avon Fish & Game Association for the following dates:

June 25, 2016 (Valid June 24, 2016 through June 27, 2016)
September 10, 2016 (Valid September 9, 2016 through September 12, 2016)
September 17, 2016 (Valid September 16, 2016 through September 19, 2016)

Mr. Rose seconded the motion. The motion carried.

Correspondence

Chairman Hegarty acknowledged correspondence from both proponents and the attorney for the Town of Randolph regarding the TLA-Holbrook LLC Municipal Waste Transfer Station. Chairman Hegarty advised members of the viewing audience that the matter of the proposed transfer station is still under consideration.

Announcements

Chairman Hegarty announced that the summer meeting dates for the Board of Selectmen will be July 7, 2016, July 21, 2016 and August 18, 2016.

Chairman Hegarty announced that there will be a Special Town Meeting on Tuesday, June 28, 2016 at 7:00 p.m. at the Avon Middle-High School with one article on the warrant.

Chairman Hegarty announced that the Avon Civic Association Summer Concert series will begin on Wednesday, June 29, 2016 at 6:30 p.m. at Moses Curtis Park.

Approval of Vouchers for the Payment of Bills

Mr. Brady made a motion to approve the payment of bills. Mr. Rose seconded the motion. The motion carried.

Town Administrator's Report

Mr. Crimmins informed the Board that the Memorial Day Parade Committee did a great job and that the parade held on May 29, 2016 was a success with about 400 people attending the parade and the celebratory cookout afterwards at the V.F.W. Mr. Crimmins especially thanked the local businesses of Costco, Walmart, Restaurant Depot and the Dunkin Donuts owned by Independence Foods LLC on Memorial Drive for their generous food donations.

Mr. Crimmins stated that he received correspondence from Norfolk County Agricultural High School that two Avon residents will attend that school in the fall. Mr. Crimmins stated that the Old Colony Planning Council has several traffic studies and municipal aggregation proposals for the Board to review. The

Town Moderator Francis P. Staffier has been elected as OCPC's new president and will be inducted on Thursday, June 23, 2016. Mr. Crimmins stated that his office has filed the Community Compact Agreement with Governor Baker's office. Mr. Crimmins informed the Board that Human Resources has consumed a considerable amount of time for his office. Shanna Faro has assisted him with filling the open positions of Assistant Cook for the Council on Aging, the full-time and part-time Circulation Assistant spots available at the library, the Administrative Assistant position at the Council on Aging as well as the rate structure for the Department of Public Works. Mr. Crimmins stated that Collective Bargaining has taken considerable time for his office as well. The Park & Recreation appointments for the Summer Youth Program are progressing well thanks to the help of Shanna Faro. Mr. Crimmins acknowledged that he is still working with the Town Accountant to get an automated system for payroll. The Town Administrator's office has also been busy dealing with the insurance claim for the broken water pipe at the Civic Center. Mr. Crimmins acknowledged receipt of the insurance check for that matter. He thanked Building Inspector Bob Borden for his help with the Civic Center as well as for building improvements to the West Wing of Town Hall. Mr. Crimmins stated that Shanna Faro is working on finalizing the summer edition of the newsletter and it should be going out to the printer soon. Mr. Crimmins informed the Board that he held a Department Head meeting on Thursday, June 2, 2016. Mr. Crimmins stated that the Public Safety Building Committee has held several meetings since their initial meeting with the Board of Selectmen on May 12, 2016. Mr. Crimmins stated that after tonight's reappointments, Shanna Faro will begin finalizing the Organizational Chart. Mr. Crimmins informed the Board that, in regard to the town-owned property of 29 Memorial Drive, he is still waiting for the tenant to vacate the building. Mr. Crimmins will meet with Charlie Rourke of Estabrook & Chamberlain next week to review the final figures for the insurance renewal estimate.

Police – Chief Martineau reports that the opioid epidemic and addiction struggles continue to be problematic issues for the Police Department

Fire – Chief Spurr reports that for the month of May, mutual aid was given 27 times (19 were from the Town of Stoughton). Chairman Hegarty asked the Town Administrator to contact Chief Spurr and inquire as to the reason for the volume of mutual aid given to the neighboring Town of Stoughton.

Department of Public Works – Bill Fitzgerald is currently working on several grants. He also needs a title for the new position in his Department that was passed at the Annual Town Meeting.

Treasurer/Collector – Deb Morin has suggested a Drop Box to place outside of the Town Hall parking lot so that residents will be able to deposit tax bills, water bills, dog licenses and the Census during non-business hours. Mr. Rose recommended the Board take the Drop Box suggestion under consideration after security cameras are installed in the parking lot.

Assessors – The Board of Assessors had a meeting tonight at 6:00 p.m. in preparation for the Selectmen's meeting to discuss the error on the Tax Recapitulation for Fiscal Year 2016.

Finance Committee – Chairman Eric Beckerman attended the Selectmen's meeting tonight. The Finance Committee will hold their next meeting on Tuesday, June 21, 2016.

Town Clerk – Patricia Bessette reports that there were 13,008 hits on the Town's website for the month of May.

Building Inspector – Bob Borden reports that permitting remains slow in both commercial and residential properties. Construction has resumed on the five unit condominium project at 407 Page Street. New residences at 3 Crescent Ridge and 406 Central Street are underway. The Grace Church expansion building remodel is almost complete.

Board of Health – Howland Disposal has ordered the new 96 gallon recycling carts to be delivered to homes that do not already have wheeled carts. Delivery is scheduled for the month of July. These carts will replace the small, blue recycling bins and will allow for single stream recycling.

Library – The library had an open house on Tuesday, June 7, 2016 to showcase improvements to the building. Light refreshments were served.

IT – Geno Gingras has been helping the Police Department with troubleshooting the Enforsys application system. He has been helping the Fire Department with reviewing contracts for a new server for the Ambulance Software (OCI). Mr. Gingras has also been working on firewalls to our current systems.

Town Counsel – Mr. Lalli thanked the Board for his reappointment as Town Counsel for the year 2016/2017. Mr. Lalli is completing his work with the Department of Public Works regarding Consultant Agreements.

Adjournment

At 9:18 p.m., Chairman Hegarty requested the Board make a motion to conclude the Regular Session. An Executive Session would begin at the conclusion of the Open Session for the purpose of discussing Collective Bargaining with Union Bargaining Units including AFSCME, Police and Fire and Employment Agreements with Non-Union Personnel, all of which could prove detrimental if discussed during the Open Session. Mr. Brady made a motion to adjourn the Regular Session. Mr. Rose seconded the motion. The motion carried.

A roll call vote was taken.

Mr. Rose voted aye.
Mr. Brady voted aye.
Mr. Hegarty voted aye.

The Board would reconvene in Open Session for the sole purpose of adjournment.

Respectfully submitted,

A handwritten signature in cursive script that reads "Shanna M. Faro".

Shanna M. Faro
Executive Assistant to the Town Administrator